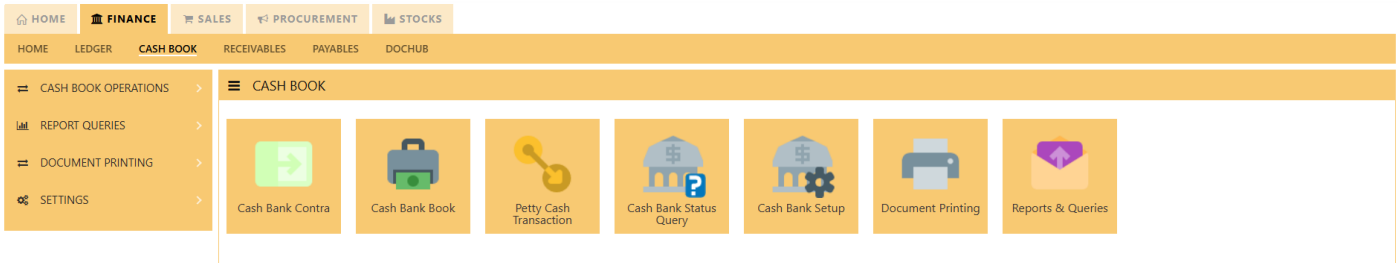
Overview - Cash Book

The Cash Book module in an is a vital component for managing and tracking all cash transactions of an organization. It records inflows and outflows of cash, ensuring that the organization maintains accurate financial records for proper decision-making and compliance.

This module typically allows users to enter and manage cash receipts and payments as well as monitor the balance of cash available in hand. It integrates with other financial modules, such as the General Ledger, ensuring consistency and accuracy in the organization's financial reporting. The Cash Book module is designed to streamline the process of cash management, minimize errors, and improve efficiency by automating key tasks.

MENU NAVIGATION

Sub-menu items of **Cash/Bank Module** are listed below:



- **Cash Book Operations** is where transactions are entered, like cash bank book transactions and bank reconciliation.
- **Report and Queries** contains all the cash bank status query, bank/cash summary and bank cheque dashboard.
- **Document Printing** enables user to preview and print a range of AP Transactions.
- **Settings** this is where the cash/bank is set-up and configured.

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